



**THE UNITED METHODIST CHURCH**  
**ANNUAL REPORT OF CLERGY MEMBER ON LEAVE OF ABSENCE**  
**Form 108**

Name: \_\_\_\_\_  
First Middle Last  
Address: \_\_\_\_\_  
Street City State ZIP  
Cell Phone: (\_\_\_\_) \_\_\_\_\_ Other Phone: (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_  
Conference: \_\_\_\_\_ District: \_\_\_\_\_

Conference Membership:

- |   |  |
|---|--|
| <input type="checkbox"/> Provisional Member Associate | <input type="checkbox"/> Deacon in Full Connection |
| <input type="checkbox"/> Member                       | <input type="checkbox"/> Elder in Full Connection  |

Last Appointment and District: \_\_\_\_\_

Number of Years on Leave of Absence (including this year): \_\_\_\_\_

Present Occupation: \_\_\_\_\_

Do you desire to request an end to your leave of absence at the next session of the annual conference?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, attach a statement outlining your reasons for this request.

Do you desire to request an extension of your leave of absence for the coming appointment year?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, attach a statement outlining your reasons for this request.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\* Note \*\*\*

1. Clergy members requesting an extension to their leave must do so by written request (§354.1).
2. Members seeking to end their leave of absence with an appointment by the bishop must submit their written request to the Board of Ordained Ministry and cabinet a minimum of six months prior to the session of the annual conference (§354.11).
3. When clergy members do not request an extension of the leave of absence annually or do not indicate willingness to itinerate at the end of the five-year period, provisions of location (§359) or the complaint procedures of §363 may be invoked.