



# HIGHER EDUCATION & MINISTRY

General Board of Higher Education and Ministry

THE UNITED METHODIST CHURCH

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## THE UNITED METHODIST CHURCH ANNUAL REPORT OF CLERGY MEMBER ON LEAVE OF ABSENCE Form 108

Name: \_\_\_\_\_  
First Middle Last

Address: \_\_\_\_\_  
Street City State Zip

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Other Phone: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Conference: \_\_\_\_\_ District: \_\_\_\_\_

Conference Membership:

  

Provisional Member  
Associate Member

  

Deacon in Full Connection  
Elder in Full Connection

Last Appointment and District:

\_\_\_\_\_

Number of Years on Leave of Absence (including this year): \_\_\_\_\_

Present occupation:

\_\_\_\_\_

Do you desire to request an end to your leave of absence at the next session of the annual conference?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, attach a statement outlining your reasons for this request.

Do you desire to request an extension of your leave of absence for the coming appointment year?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, attach a statement outlining your reasons for this request.

Please attach a copy of your report to the charge conference regarding performances of ministerial duties.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

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Nashville, TN 37212



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\*\*\* Note \*\*\*

1. Clergy members requesting an extension to their leave must do so by written request (§353.1).
2. Members seeking to end their leave of absence with an appointment by the bishop must submit their written request to the Board of Ordained Ministry and cabinet a minimum of six months prior to the session of the annual conference (§353.11).
3. When clergy members do not request an extension of the leave of absence annually or do not indicate willingness to itinerate at the end of the five-year period, provisions of location (§358) or the complaint procedures of §362 may be invoked.

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