

EM360 FAQs
GBHEM.org/EM360-Resources
May 28, 2021
FINAL

FAQs

Can I invite a few contributors now and more later?

Yes, however, they may have a shortened window to complete the assessment. The invitations to provide feedback are open for four weeks after the first contributors are submitted. Adding additional contributors will not extend the amount of time the survey will remain open.

What happens if one of my contributors does not respond in time and clicks on the link after it closes?

Your contributor will receive a message that the assessment has closed.

Do I need all my contributors to respond to get a report?

No, a minimum of five responses is required for your report to become available. Your self-assessment is one of the five responses needed to generate a report.

If everyone responds, do I need to wait four weeks to get a report?

Your report will be available as soon as you have five completed and submitted responses. Your self-assessment is one of the five responses required.

If I request a report after five responses but before the survey closes, do I need to go back later and see if there are more responses?

Once a participant has received five feedback responses (including their self-assessment), they will receive an email letting them know their feedback report is available. The report will continue to update daily until the feedback collection period ends. Participants should check back regularly to see if there are any report updates.

A participant can see the total number of responses received on their report. This information helps them decide if they want to consider the report "final" or wait for more responses.

Who is Explorance, and what is Blue?

The General Board of Higher Education and Ministry (GBHEM) has partnered with Explorance Inc. to offer GBHEM's Effective Ministry 360 (EM360) process through the Blue© 360 feedback platform.

Commented [JJ1]: Don't know the answer to this question – but think we need to add something that tells them, for example, if they get five responses and pull a report – what happens if more people respond within that four week period?

Commented [CH2R1]: Will add an answer and circle back to you for another review.