

Automatic Draft – ACH Form

Please follow the steps below to start the automatic withdrawal of your payment.

I understand this authorization will be in effect immediately after my loan check is disbursed. The first payment will be due the 1st of the following month after the loan check is disbursed, however, you may choose whether your payment is drafted on the 3rd or the 17th day of the month (or nearest business day).

1. Complete and sign this form

Borrower Name _____ Borrower Address _____
 Borrower City _____ Borrower State/Zip _____
 Loan Number _____ Bank Routing Number _____
 Bank Name _____ Bank Account Number _____
 Bank City/State _____ Account Type: Checking Savings

MUST CHOOSE ONE: Deduct my payment from my bank account monthly on the **3rd**
 17th

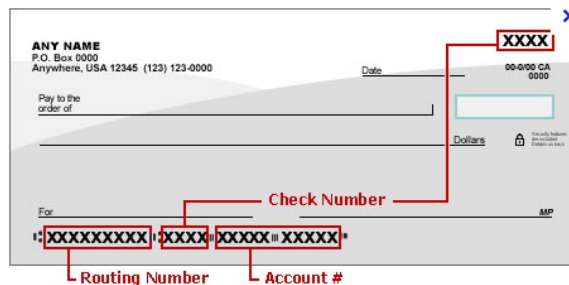
There will be a NSF charge for all non-sufficient funds posted.

Indicate if the account holder of this bank account is someone other than the borrower:

Cosigner: _____ (name) Other: _____ (name)

Signature (of account holder) _____ **Date** _____

2. Include a copy of a voided check or savings account deposit slip (starter checks not accepted)



3. Send this completed form along with a voided check

- **Fax to:** 615-340-7529, or
- **Mail to:** Office of Loans and Scholarships
 PO Box 340007
 Nashville TN 37203-0007

It is very important that you keep us informed of your correct and current mailing address, phone number and email address. Statements will be emailed each month for informational purposes only. Please contact our office at 615-340-7346 or umloans@gbhem.org with any questions you may have regarding your account balance or repayment information.

OFFICE USE ONLY:	DATE	INITIALS	FIRST PAYMENT DUE
ACH INPUT:	_____	_____	_____