



# United Methodist Endorsing Agency

General Board of Higher Education & Ministry Division of Ordained Ministry

[www.gbhem.org/chaplain](http://www.gbhem.org/chaplain) • [umea@gbhem.org](mailto:umea@gbhem.org) • 615-340-7411

## Top 10 ways to maintain YOUR annual conference relationship

10. Prepare for your possible return to ministry in the local church the day you are endorsed.
9. Attend annual conference as often as possible.
8. Send your annual report to your bishop and others on the list to receive the report including United Methodist Endorsing Agency (UMEA).
7. Include a narrative and your evaluation report with the report to the bishop.
6. Maintain your network of colleagues in the conference.
5. If located in or near the bounds of the conference, volunteer to serve on the Board of Ordained Ministry.
4. Attend a transition retreat prior to returning to pastoral ministry or retirement.
3. Involve your family members in the planning process.
2. Don't forget to keep your address current with UMEA after you retire.

### AND DON'T FORGET ...

1. Remember "WHILE ENDORSED you are a "missionary" representing your annual conference at home and abroad.